

## JOB DESCRIPTION

### Programme Lead: Farming Transition (Job Share)

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#### Job Details

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| Job Title      | : | Programme Lead: Farming Transition (Job Share) |
| Reports to     | : | Deputy Director                                |
| Direct reports | : | None   |
| Term           | : | Part time (0.6FTE)                             |
| Location       | : | Home based                                     |
| Salary         | : | Up to £45,000, pro rata (0.6 FTE)              |

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#### Job Purpose

As part of a job share, this role will lead FFCC's Farming Transition work programme, focussed on a transition to agroecology by 2030. Expert in farming and/or agro-economics, this postholder will be familiar with Action Research methodologies and will take a lead on conducting excellent research to support the Farming Transition programme, writing clear and compelling reports and policy briefings, and facilitating action to implement the strategies and plans. With outstanding project and people skills, the postholder will be able to work with many diverse and authoritative stakeholders and partners to provide strategic coordination of the programme and manage the delivery of the associated projects.

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#### Key Tasks and Responsibilities

##### Action Research

- Develop FFCC's Farming Transition research theme and play a key role in FFCC's policy development.
- Commission or undertake primary and secondary research, including qualitative and quantitative analysis in support of the Farming Transition programme.
- Work with partners, stakeholders, businesses and grassroots organisations to help make progress on pilots, experiments in, or aligned with, our programmes.
- Create high quality, engaging content in the form of research reports, briefing notes, blogs, and other written outputs, and presenting analysis and recommendations for public and professional audiences as required.
- Support the wider research team to deliver high quality research and ensuring the development of robust and engaging research outputs across the FFCC's programme of work.

##### Project Management

- Manage FFCC's Farming Transition work programme and associated projects, assuring project delivery and output quality within planned project budgets and deadlines, and undertaking internal and external reporting.
- Identify additional sources of funding and assist in preparing bids.

## General

- Coordinate internal and external events, including online and in person meetings and seminars.
  - Work with our communications team to develop communication plans and compelling public narratives for our work.
  - Represent our work externally at conferences, media appearances and other events.
  - Build strong relationships and partnerships with a wide range of policy, practice, funders, academic and business stakeholders relevant to the FFCC.
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## Person Specification: Knowledge and Skills Required

### Essential

- Educated to at least Masters level in a relevant discipline or similar post graduate development.
  - Able to develop excellent stakeholder relationships across sectors, building rapport with people from grassroots groups to senior people in large organisations.
  - Experienced in commissioning, producing and evaluating research with a track record delivery, in farming, agro-economics and related fields.
  - Experienced in policy development, and public policy research development, through academia, commercial, government, and/or practitioner work.
  - Expert interest our core themes: food and farming, sustainable development, land use, economics, local democracy and system change, and in wider public policy and reform.
  - Able to bring intelligent analysis into complex issues, translating detailed technical data into straightforward language. Strong analytical skills, numerate and comfortable with quantitative and qualitative data analysis.
  - Able to communicate confidently in different settings, and to present written material in a clear, concise and engaging manner to a range of different audiences.
  - Confident in your outlook, and able to generate confidence in others with rapport building, persuasion and interpersonal skills including ability to communicate confidently with external stakeholders at all levels of seniority.
  - Organised and efficient, with a good work rate, and able to prioritise and multitask.
  - Ability to work autonomously, demonstrating initiative, self-direction and motivation, and as part of a virtual networked team.
  - Strong interest in the aims and ethos of the FFCC.
  - Experience of line management or supervising the work of others.
  - Some experience of and interest in fundraising and business development.
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The job holder will be expected to undertake any other reasonable duties as requested by their line manager and commensurate with the job grade. This job description forms part of your contract with FFCC.